



## Workforce Planning Programme Schedule

Do you want to take a fresh look at planning, recruiting and keeping your workforce?

### Workforce Planning Programme Schedule

#### Aim

To enable leaders and managers in adult social care to identify what workforce they need in their organisation now and in the future to meet their business needs, then how to recruit and retain those workers. The final outcome is a Workforce Plan for your organisation.

#### Programme Dates

The following shows when the next programme starts and all of the dates of specific sessions within the programme that you need to be available for.

Workforce Planning Programme Schedule		
Start Date	Session Content	Time
10/2/2021	Introduction to Workforce Planning	9.30am – 12.30pm
24/2/2021	Producing your Workforce Plan	1.30pm – 4.30pm
17/3/2021	Values-Based Recruitment	9.30am – 12.30pm
14/4/2021	Finding Your Workforce	9.30am – 12.30pm
28/4/2021	Keeping Your Workforce	9.30am – 12.30pm
19/5/2021	Succession Planning	9.30am – 12.30pm

**NB** Sessions will be recorded to enable people to catch up if they miss part of the programme but live attendance is required for maximum benefit. A certificate of completion will only be issued to those attending over 80% of the session time.

#### Cost

£390 plus VAT per learner.

#### Booking

If you are interested in undertaking this course but can't make the listed dates please contact us to be notified of future Open National Programmes dates or to discuss bespoke in-person training options.

To **register or discuss this programme**, please contact us on:

Email: [lynda@hascald.co.uk](mailto:lynda@hascald.co.uk).

Phone: **01992 629531**